



## CREDIT APPLICATION

### PLEASE MAIL, FAX OR EMAIL TO:

Jones & Sons, Inc.  
Attn: Susan Orr, Credit Manager  
P.O. Box 671  
Vincennes, IN 47591  
Fax: 812-886-0308  
Email: [sorr@jonesandsons.com](mailto:sorr@jonesandsons.com)

### FEDERAL TAX I.D. OR A SOCIAL SECURITY NUMBER MUST BE PROVIDED

Company Name: \_\_\_\_\_ Tax# or SS#: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Date Bus. Est.: \_\_\_\_\_

How would you like to receive your statements? (Circle One): **Email** or **Standard Mail**  
Would you like to receive an email copy of your daily invoices? (Circle One): **Yes** or **No**  
Accounts Payable email address: \_\_\_\_\_

Check One: ( ) Individual ( ) Corporation ( ) Partnership ( ) LLC ( ) LLP  
If Individual, please provide birth date: \_\_\_\_\_

Name of two officers of the company and their title:

1. \_\_\_\_\_
2. \_\_\_\_\_

Is your business or project tax exempt? (Circle One) **Yes** or **No** If Yes, please request a tax exempt form.

Reason for applying for credit with Jones and Sons:

\_\_\_\_\_  
\_\_\_\_\_

Which Jones & Sons location do you plan on doing most of your business? (Circle One):  
Bloomfield    Terre Haute    Vincennes    Washington

If applicable, list project and address: \_\_\_\_\_

If applicable, list General Contractor and Owner: \_\_\_\_\_

If there is a construction loan please identify the lending company and contact person:

Are purchase order numbers required? \_\_\_\_\_ Credit Limit Amount Requested: \_\_\_\_\_

Bank Name and Account Number: \_\_\_\_\_

Bank Contact and Phone number: \_\_\_\_\_

List three credit references with phone numbers:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## TERMS & CONDITIONS

Term: Net 30 (30 days from invoice date). Credit cards are not accepted for payments on accounts. All accounts that are 60 days past due may be placed on COD or Credit Hold until the account is brought within terms. All purchases are subject to Mechanic's Lien if not paid within 60 days of last delivery to job. All purchases past 60 days are subject to finance charge of 1 ½ % per month, which is an annual percentage rate of 18%, together with all expenses associated with the collection of the account, including without limitation reasonable attorney fees. I give Jones and Sons permission to release all and any information regarding our credit including obtaining information from the Consumer Credit Report Agency. I am also aware that all information supplied will be held in the strictest confidence and used only by Jones and Sons Credit Department for the purpose of establishing credit in my/our name.

**[COLLECTION EXPENSES]** In the event of any proceedings to collect any amounts due from contractor/applicant to Jones and Sons, Inc., contractor/applicant shall pay all costs and expenses of every kind for collection, including court costs and attorney fees.

**[ACCEPTANCE OF MATERIAL]** Payment shall constitute acceptance of material. Any and all claims as to any of the material furnished shall be made in writing and be made no later than 30 days after same is furnished by Jones and Sons, Inc. If no claim is made within such period, contractor/applicant shall be deemed to have waived any rights to any claims against Jones and Sons, Inc. for such material. If a claim is asserted pursuant to this paragraph but the contractor does not institute legal proceedings against Jones and Sons, Inc. within one year from the date set forth in the written claim, then contractor/applicant shall be precluded from asserting such claim in any lawsuit filed after such one year period.

**[ACCESS TO WORK SITE]** Contractor/applicant agrees to provide roadways or approaches permitting safe access of Jones and Sons, Inc. trucks under their own power to point of delivery. Jones and sons, Inc. shall reserve right to stop delivery if such access is not provided. Contractor/applicant assumes full responsibility for any damage or cost incurred to our equipment or to the property of any other parties when our equipment is ordered off the public roadway. Contractor/applicant assumes full and complete liability and responsibility for providing safe access for the delivery of all material.

**[VENUE]** This agreement shall be governed and construed by the laws of the State of Indiana. If legal action is required to recover payment for materials or services or is required for any other matter, the parties agree that the preferred venue shall be Knox County Indiana.

**[UNCONDITIONAL PERSONAL GUARANTY]** The undersigned, **individually**, as well as on behalf of the Corporation, Partnership, LLC, LLP or other such entity noted above, agrees to pay all account balances, penalties, service charges, reasonable attorney's fees and court costs incurred in the collection of their past due account. Liability shall be joint and several. The undersigned further agrees that any line of credit desired or approved is not a limitation of liability and the undersigned agrees **individually** and on behalf of the Corporation, Partnership, LLC, LLP or other entity to be responsible for charges in excess of credit either desired or approved. This guaranty is a continuing guaranty of payment and shall inure to the benefit of Jones and Sons, Inc. from the date hereon and shall remain in full force and effect until written notice of termination has been received by Jones and Sons, Inc. by certified mail. Termination of the guaranty by the undersigned shall not affect any of the guarantor's obligations hereunder with respect to indebtedness incurred prior to the termination.

**If my/our credit is approved, I/we agree to all terms and conditions set forth in this document.**

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

**Individually**, and on behalf of: \_\_\_\_\_

**Individually**, and on behalf of: \_\_\_\_\_

\_\_\_\_\_  
Individual's Name (Printed)

\_\_\_\_\_  
Individual's Name (Printed)

\_\_\_\_\_  
Contractor's Name (Printed)

\_\_\_\_\_  
Contractor's Name (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date